

Objective

To work in film accounting as the 1st Assistant to the Production Accountant while assisting the production team and growing my knowledge of the film industry. I am willing to travel.

Work Experience

CPA - Auditor

- Multi-Color Corporation – A global leader in premium label manufacturing with reported 2017 revenues of USD 923m.
- Luxottica – The world’s leading designer, manufacturer and distributor of eyewear with reported 2016 revenues of EUR 9.086b.
- Ernst & Young LLP – the 3rd largest global, public accounting firm with reported 2016 revenues of USD 11.19b.
- Grant Thornton LLP – the 6th largest global, public accounting firm with reported 2016 revenues of USD 1.556b.

Accounting Skills

- Reviewed payroll reports for completeness, accuracy and ensured the proper tax withholding were processed.
- Confirmed employee time cards were processed timely and the correct time totals were represented on the payroll report.
- Verified petty cash transactions were supported by the required documentation.
- Performed accounted reconciliations of cash, physical assets, investments, payroll, expenditures, revenues and liabilities.
- Validated invoices were approved and were matched the corresponding payments.
- Aggregated expense reports and compared results to budgeted figures.
- Vouched the existence of inventory through counting procedures and comparing the counts to the inventory register.
- Organized and maintained audit files in hard copy and electronic forms for multiple projects simultaneously.

Other Qualifications

- Bilingual: English and Spanish
- Beginner French
- Possesses dual citizenship (USA and Switzerland)
- Proficient in the Microsoft Office application suite
- Familiar in generating reports from the SAP accounting software

Certification & Education

- Certified Public Accountant (*Ohio*)
- Bachelor of Business Administration, Accounting, 2009 (*University of Cincinnati, Cincinnati, Ohio*)

References

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|-------------------|----------------------------------|--------------|
| • Roberto Astacio | Sr. Manager Merchandise Payables | 513.673.5606 |
| • Marcy Kestner | VP Internal Audit | 513.377.0404 |
| • Chad Rexroad | Director Accounting | 513.315.3951 |